



TimeClock Plus[®] Professional

Software dressed as a **Professional**

TimeClock Plus Professional Edition has the features that you will need for a large organization. But Professional offers more than just features. It is a culmination of the best of our timekeeping expertise. For more than a quarter century, we have developed and supported time and attendance software, and we have worked with thousands of clients to present the absolute best in features and product development.

Scalability

The Professional Edition is scalable to fit the needs of any employee-sized business. From a neighborhood clinic with three employees, to a conglomerate with thousands of employees spread across the country, TimeClock Plus Professional Edition is designed to help organizations save time and money by automating the time and attendance process.

Employee Time Entry

Some companies have employees that are unable to reach a PC to clock in and out. For those companies, we can provide a clock device we call the Remote Data Terminal (RDT). The RDT can be a PIN Entry clock where employees can simply enter a Personal Identification Number or it can be equipped with a:

- Magnetic Card Reader
- Proximity Reader
- Bar Code Reader
- Fingerprint Reader

Employee time entry is kept simple at both the PC level and Remote Data Terminal level. Employees perform clock operations using the WebClock from the convenience of their own computer. Many employee self-service options are also available from the WebClock.

Immediate Access to Critical Data

Group Hours

Group Hours allows a manager to view hours for several employees at once, as well as add/edit/delete hours for multiple employees.

Employee Status

Employee Status is a nifty management tool that allows management to have an updated view of who has clocked in or out, who is currently on break (and for how long), last punches, employee hour totals, and minors' working hours, and so forth.

Scheduler

Your managers can view/create schedules for individual employees, or view/create a complete company-wide schedule to apply to multiple employees. Each schedule can then be used by TimeClock Manager to monitor and restrict clock in/out operations or as a reference point when reporting tardies and absences. Reports (like the Schedule vs. Actual Hours report) allow managers to view what the employee was scheduled to work versus what the employee actually worked. Scheduler also helps forecast hourly labor cost and labor cost as a percentage of sales.

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TimeClock Plus[®]
a better sense of time.™